



# Pinerock COVID-19 Addendum

## Dining hall:

- Hand sanitizer will be available for use at all entry and exit points (depending on availability).
- All employees will be required to wear non-medical face masks or cloth face coverings when dealing with food, other employees, or guests.
- Pre-approved disinfectants will be used during routine cleaning of surfaces that are frequently touched, after each mealtime, and at the exit of each group before new groups arrive.
- We will not have “buffet style” dining. Everything will be served by a staff member.
- Signs will be posted to direct the foot traffic in the dining hall in a “one way only” fashion.
- Cups will be used once. If guests would like to refill a drink, they must grab a new cup.
- Silverware will be handed to guests by a Pinerock staff member.
- Coffee, hot teas and hot chocolate will no longer be set up on the beverage bar and will instead be served by a staff member in a designated area. Depending on group sizes, coffee may only be available at breakfast.
- Some tables and chairs will be removed from dining hall to help spread guests out.
- Depending on number of groups and group sizes, staggering mealtimes and shorter serving/eating times may have to occur.
- Dining room doors will be left open at the start of mealtime so that guests do not have to touch door handles after cleaning their hands.
- Dining hall will remain locked and closed between mealtimes.

## Deluxe Cabins:

- All cabins are disinfected before groups arrive.
  - Curtains will be washed.
  - Mattresses and couches will be sprayed with disinfectant.
  - All touchable surfaces will be wiped down with disinfectant.
  - Carpets will be vacuumed and sprayed with disinfectant.

## Dorm Rooms:

- All dorm rooms will be disinfected before groups arrive.
  - Mattresses will be wiped down with disinfectant.
  - All touchable surfaces will be wiped down with disinfectant.

## Extras:

- Social distancing signs will be hung around campus.
- We will have wash hands for 20 seconds signs in all restrooms.
- All common areas, tables, restrooms will be cleaned frequently and as needed.
- No sports equipment will be handed out, groups must provide their own.
- Signs will be posted on meeting rooms and dining hall tables saying which group they are reserved for.
- Igloos will be provided upon request for meeting rooms.
- All staff members will wear masks when interacting with guests.
- Groups are not permitted to have their own snack shack.

- All employees will have temperature checks before the start of their shift.

**Check in:**

- Leadership will receive a disinfected binder with all camp policies.
- Room cards with codes will not be handed out, a list will be given to you at check in.
- All sound or A/V equipment will be wiped down with disinfectant before group arrival.

**Check out:**

- Guests will lock cabins and dorms upon departure.
- Leadership will return binder and remit payment at end of stay.

**Group Expectations:**

- Groups are asked to properly social distance during meetings, sessions, or activities.
- All doors of groups meeting rooms and accommodations will remain locked during stay.
- If leadership needs something they will call or text **their on-call employee** and ask for assistance instead of coming to the office.
- When interacting with employees we ask that guests wear masks, but it is not required.
- Leadership will provide any extra hand sanitizer, soap, or disinfecting wipes that they may need in dorm rooms, cabins, or meeting rooms.
- That group members will wash hands or use provided hand sanitizer before entering dining hall.
- Leadership will take temperatures of group members at scheduled times of the day.
- Leadership will ensure that guests are sitting at **only** the tables that are assigned to them to insure proper disinfecting once group leaves from dining hall.